



Thank you for your interest in Urbandale Park & Recreation's Adopt a Trail / Park / Flowerbed Program! We are excited about the opportunity to work with others to keep Urbandale beautiful!

You will find all the information you need on the Agreement as to guidelines and your adopted area. After filling out your adoption agreement for the location you are interested in, please contact Kevin James, Assistant Director of Parks, at 331-6799. It will then be determined if an on-site meeting is required to go over maintenance needs and frequency requirements and to answer any questions.

Volunteers/Sponsors are recognized with a sign at their designated area. Please note the wording you would like on the sign on your agreement form.

Thank you again and we look forward to working with you to keep Urbandale beautiful!

Sincerely,

Urbandale Parks & Recreation
3600 86th Street
Urbandale, IA 50322

City of Urbandale Parks & Recreation

Adopt a Flowerbed

Adopt a Flowerbed is an effort to encourage public involvement in ongoing community beautification. Volunteers/Sponsors can plant, weed, and care for park flowerbeds for the entire growing season, including fall cleanup after the first hard frost. Please contact Urbandale Parks & Recreation at 278-3963 to schedule an initial on-site meeting to go over maintenance needs and frequency requirements.

This agreement, by and between _____ and the
(Name of Volunteer/Sponsor)
Urbandale Parks and Recreation Department, is to provide a clear understanding of the responsibilities for flower planting, care, and maintenance of the flowerbed(s) located at _____
_____ Urbandale, Iowa.
(location of flower bed)

Adoption Period _____ to _____ (minimum 1 growing season)

Volunteer/Sponsor will be responsible for (please check which duties you would like to do):

- _____ Prepare the bed prior to planting
- _____ Planting the flowers
- _____ Weeding the flower bed (weekly)
- _____ Pinching back spent blooms
- _____ Watering flowers (3 times per week)
- _____ Trimming grass around bed
- _____ Provide above maintenance on a regular basis from approx. the end of April through October
- _____ Remove plants promptly after first killing frost and rake area until level

The Urbandale Parks and Recreation Department agrees to:

1. Provide the bedding plants
2. Provide all fertilizers and insect and disease control products as needed
3. Provide planting and maintenance instruction
4. Recognize those who adopt flower beds either in a program brochure, name on a sign at the flower bed, or in the local news media

It is the intent of this agreement to provide quality, attractive flower beds to enhance the beauty of our city. Park staff will periodically check your adopted area throughout your adoption period. If, at any time, you need assistance or problems meeting the maintenance schedule, please call the Park and Recreation office for support at 278-3963. Thank you for volunteering your time and effort! Urbandale is a great community because of you!

Signature of Volunteer/Sponsor

Wording on Sign

Address

E-mail Address

Phone(s)

Signature, Park & Recreation Representative

Volunteer acknowledges that they are volunteers and are in no way considered to be employees of the City of Urbandale. Volunteer will not hold the City of Urbandale or its appointed staff responsible in case of accident/injury or loss as a result of participation in the Adopt a Flowerbed Program.

Donations for the purchase of flowers or bedding plants are welcomed.

City of Urbandale Parks & Recreation

Adopt a Trail / Adopt a Park

Adopt a Trail / Adopt a Park is a public service program for volunteers to assist the City in keeping trails and parks beautiful. Volunteers/Sponsors are responsible for trash pick-up two times per month and reporting any vandalism. Adopt a Trail / Adopt a Park is open to community groups, businesses, churches and individual citizens. Those choosing to participate in the Adopt a Trail Program will have a sign located in the area indicating their adoption of the trail.

Please contact Urbandale Parks & Recreation at 278-3963 and it will be determined if an initial on-site meeting is required to go over maintenance needs and frequency requirements.

Volunteer/Sponsor will be responsible for:

1. Pick up litter within entire adoption area **a minimum of two times per month.**
Trash bags are available at the Parks and Recreation office at no charge.
2. Please put bags in trash receptacles where possible.
3. Remove any broken glass, limbs, etc. No power equipment is to be used. Large work will be done by City Staff. Please call Urbandale Parks and Recreation at 278-3963.
4. Inspect signs and playground equipment and report vandalism or repairs as needed to Urbandale Parks and Recreation at 278-3963.

It is the intent of this agreement to provide quality, attractive parks and trails to enhance the beauty of our city. Park staff will periodically check your adopted area throughout your adoption period. If, at any time, you need assistance or problems meeting the maintenance schedule, please call the Park and Recreation office for support at 278-3963.

Thank you for volunteering your time and effort! Urbandale is a great community because of you!

Adoption Area Information

Adoption Area _____

Adoption Period _____ to _____ (minimum 1 year)

I/We hereby proudly agree to maintain the adopted area for the specified time frame.

Signature of Volunteer/Sponsor

Wording on Sign

Address

E-mail Address

Phone(s)

Signature, Park & Recreation Representative

Volunteer acknowledges that they are volunteers and are in no way considered to be employees of the City of Urbandale. Volunteer will not hold the City of Urbandale or its appointed staff responsible in case of accident/injury or loss as a result of participation in the Adopt a Trail / Adopt a Park Program.